

NEWSNOTE

VOLUME 1, ISSUE 1 SEPTEMBER 16, 2020

FROM THE PRINCIPAL’S DESK...

Happy Wednesday!

Wow! Can you believe that we have begun another school year? We had a busy summer here at SME. The maintenance crew did a fabulous job with cleaning and sprucing up the school to get it ready for the new school year, including installing several new safety precautions. In the office, we also worked on getting things ready for the new school year. We are also excited to have new faces in our building this year, both students and teachers.

Be sure to check out the calendar and to read the weekly NewsNotes to stay up to date as to all the happenings.

On Monday, September 21st, we will have student picture day.

I want to say thank you for your patience and understanding as we tweak our routines to make them more effective. The bottom line is safety for all and to ensure that, it may entail some tweaks and patience along the way.

I am looking forward to an exciting and rewarding school year for all!!

Almighty God
We give you our school.
We give you all the teachers and staff who work here,
We give you all the children who study here.
We pray our school would be a place of great discovery, adventure, and creativity.
May it be a place where we love to learn and where everyone is respected, and all are deeply valued.
We ask all this through Jesus Christ our Lord.
Amen.

God's Peace and Love,
Mrs. Kwitowski



UPCOMING EVENTS:

- 9/21 - Fall Picture Day (PK4 & K-8)
- 9/22 - Fall Picture Day (PK3)
- 9/23 - Fall Book Fair Begins
- 10/2 - 15min Emergency Early Release Drill
- 10/5 - Catholic Schools Marathon
- 10/9 - No School, Staff PD Day
- 10/12 - No School, Columbus Day

With the start of a new year, there is much to share!

Please take a moment to go through todays Communication Packet as you don’t want to miss a thing!



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BY THE NUMBERS

In this section we will talk about the numbers of our fundraisers; the good, the bad and the most up to date as possible!

Did you know...

We have an ongoing fundraiser called Scrip. Our Scrip fundraiser is...Gift cards!

Save yourself the trip to the grocery store when looking for that perfect gift (we all know, no one shops for you like you!).

We carry, in stock, on a daily basis a wide variety of local retailers and more! If there is a card that you are looking for and we do not carry it, we may be able to order it for you!

More information on our Scrip program will be coming home next week.

If you have any questions at any time, please feel free to contact our Scrip Coordinator, Mary Kate DeMarzio at scrip@smeschool.com.

A complete list of vendors is available at www.greatlakesscrip.com.

Be a fundraising hero! Purchase Amazon gift cards through Scrip & shop Amazon Smile! Search for: St. Mary of the Assumption and a portion of your purchase will come to us!



NOTES FROM THE NURSE

Welcome back!

There will be some changes this year in the health office and how we handle students that become ill during the school day. Students who become ill during the school day will be assessed and taken care of in an “isolation room”. When the student is sent home, they may only return to school with a written note from their health care provider stating they can return to school. Students will be sent home if they exhibit any of the COVID-19 related symptoms...these may include fever, cough, shortness of breath, fatigue, muscle or body aches, head aches, new loss or taste or smell, sore throat, congestion or runny nose, nausea/vomiting, and diarrhea.

When a student is sent home with these symptoms, a specific instruction sheet will be given to the parent/ guardian at pick up to ensure the safe return of the student.

Thank you for your cooperation and understanding as we navigate these changes together.

As always, please call me with any questions or concerns. I am looking forward to a healthy school year with your children!

Mrs. Parker RN, BSN
parkerk@smeschool.com
683-2112 x128

FALL BOOKFAIR

The theme of this fall’s Scholastic Book Fair is the “Book Fair Time Machine”, and don’t we all wish that we could move past all of this uncertainty! Our fall fair will again be an ONLINE only fair, and you’re invited to shop our Scholastic Book Fair from September 23 through October 7. All purchases benefit our school and connect kids with new books, favorite characters, complete series, and more. Help SME reach its goal of \$2000 in sales!

Starting September 23rd, visit our Book Fair Homepage and click “Shop Now” to get started: <https://www.scholastic.com/bf/fall2020>

A flyer with more information is coming home today as well!

Happy reading, Bernadette Bookmiller *SME Bookfair Chair*



FALL PICTURE DAY

Fall picture day is scheduled for Monday, 9/21 (Grades PK-4 & K-8) and Tuesday, 9/22 (PK-3).

Students are allowed to dress up on picture day, but should always adhere to the dress code outlined in the uniform policy.

Inter-State Photography is shifting to online ordering!
Please visit: inter-state.com/order
SME’s Order Code is: 51825YB

You are able to pay online with an electronic check, debit/credit card or PayPal.

PARISH PASSAGE

St. Mary’s is hosting a drive-thru Chiavetta’s Dinner sale on Sunday, September 27th from 12:00-4:00pm, or until we sell out. Dinners are **\$10 presale**/ \$12 the day of. Sales are off to a great start already, so to ensure that you get your dinners, we suggest that you take advantage of the presale option. We are looking for volunteers to help with the event as well. If you are interested, please email Mary Kate DeMarzio at marykate@stmarysonthehill.org

Purchasing tickets is easy:

Mail or drop off your payment of cash or check (\$10/dinner, made out to St. Mary’s) to 1 St. Mary’s Hill, Lancaster, NY 14086 and a receipt will be mailed to you.

Payment is also accepted via Venmo or Paypal - contact Mary Kate or Steve DeMarzio by calling (716) 253-7880.





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UPON THIS HILL,
WE DO GOD'S WILL



A NOTE FROM THE KITCHEN

Welcome back SME students, teachers, and staff!

As summer ends and school begins, we look forward to preparing tasty and nutritious lunches for each of you. We have created a menu that includes many favorites, and hope to introduce some new, exciting entrees as the season moves forward. In addition to the main entrée, we have five alternate lunch choices to choose from, all posted on-line for you to view. All lunches include milk, protein, grain, choice of two vegetables, and a fruit. Students must choose, at minimum, 3 of the 5 offered components in order for a lunch to be complete. We purchase fresh fruits and vegetables weekly, and try to prepare lunches that are as close to scratch as possible. We rely on quality frozen vegetables and fruit products, and limit the amount of canned ingredients used.

Our snack selection offers 'reduced fat,' 'whole grain,' and 'baked' items that are within the government guidelines for snack purchases. Our student lunches are \$3, and **MUST** be prepaid using cash or check. Fresh skim milk, fat free chocolate (flavored milk available to K-8 only per government program guidelines), and bottled water are also for sale daily. Ala carte Milk is \$0.50, and water is \$0.50 for 8 oz., \$1 for 16.9 oz. You may prepay for milk as you would for lunches, using cash or check.

Order forms for Birthday Snacks or Field Trip Lunches are available on-line, too. Simply print out the appropriate form, include payment and send in with your child in advance of the celebrated day or scheduled trip.

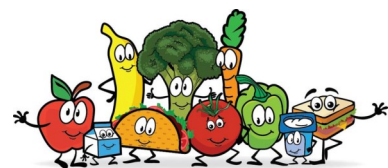
If you have any questions regarding the SME Lunch Program, please feel free to contact us at kitchenmanager@smeschool.com. You may also reach us by telephone at 683-2112 ext. 119. We will respond as soon as possible, keeping in mind that we serve lunch from 10:30 am until 1 pm.

The **Free/Reduced Lunch Application** is included with the electronic version of the NewsNote and will also be available on our website. Applications must be returned Attn: Kitchen Manager by 9/30. Only the last page of the application should be returned.

We look forward to serving our students, teachers and staff. Good luck and good food in the 2020-2021 school year!

SME Kitchen

Tracy Hadsall & Jenny Fulciniti



ABC'S OF SME

Attached electronically today you will find another copy of the our helpful reference, the ABC's of SME - COVID Edition.

Hard copies are available in the school office, and can be sent home upon request if you are unable to print it out by contacting Mrs. Kuhn.

We hope that this is a valuable tool to answer any questions you may have during the course of the school year.

As always, should you need any assistance please feel free to contact your school office personnel.



MEET THE ART TEACHER

Hello parents and guardians, **My name is Mrs. Pesany-Au.**

Although I am not new to teaching, I am new to St. Mary's Elementary! I will be teaching Art to all of the students at St. Mary's Elementary this school year.

We are off to a great start... in ART!

During the first week our **youngest artists** (K-5) have listened to a book titled "the DOT" by Peter J. Reynolds. Students created their own Dot picture or painting while listening to "the DOT song"... "make a mark and see where it takes you." September 15th was International DOT day- google it-to learn more!

Middle School Artists (grades 6-8) created a "little bit about me-poem and painting". They had the chance to share a little about themselves, experiment with water-color paints and review the Art Element-Line. Both projects allowed the students a fun way to get back into the groove of school, gradually establish routines, experiment with paint, build excitement and of-course confidence in the Art room!

All students are highly encouraged to wear an art smock to class as I tend to do lessons on the messy side. An Old oversized T-shirt works best! It should be something that the students can get on and off by themselves (please no ties, no snaps, no buttons)

I am looking forward to a creative year with your child at St. Mary's Elementary! If you have any questions or concerns please contact me at pesanyau@smeschool.com

SET

The School Effectiveness Team at SME is a group of parents & staff that work together to resolve issues that may come up during the course of the school year.

Please see the SET brochure coming home for more information on this important team.

SAFETY DRILLS

As is required by law, we will be participating in both fire & lockdown drills while the weather cooperates.



We will work to ensure that the students are able to vacate the building in a quick & safe manner while still observing COVID gathering recommendations.

PE UNIFORMS

All PE uniforms are being filled as soon as possible from the time of receipt and stock availability.

The need for small sizes far exceeded our inventory. We have already placed a restock order and will send backorders home as soon as possible. In the meantime, any navy short & t-shirt are acceptable. We do have PE attire available in our uniform exchange. If you are interested in receiving items from this exchange, please contact Mrs. Kuhn via email at secretary@smeschool.com.

HOME SCHOOL ASSOCIATION (PTA)

The Home School Association (our PTA) is a vital group of volunteers who work to ensure the positive growth of our school community. The HSA team will host a variety of fundraisers throughout the school year. Each fundraiser benefits the school and students directly.

With the current changes in our visitor policy due to COVID restrictions we are unable to offer the opportunity of Room Parents in the traditional sense. Rather, this year we will be offering and looking for a parent from each homeroom (Pre-K - 8) to act as a Point of Contact parent. This parent would be the link between the HSA and Teacher. They would spearhead the coordination of monthly luncheons for our teachers & staff as well as offer behind the scenes support to the teachers leading up to class parties &/or service projects. If you are interested in entering the lottery to be chosen as your child's classroom PoC, please complete the google form which can be found at: <https://forms.gle/FurdgHTimfxngfDHA>

FRIDAY MASS

In an effort to ensure the safety of students & staff we will be live streaming our Friday Masses into the classrooms each week. Students will still be participating in the celebration just as they would if they were in the Church.



8TH GRADE INFO

8th Grade is a turning point for both students & parents. The end of the journey at SME is near and high school is right around the corner!

We hope that this section will offer useful information as the year progresses.

High School Open Houses: Attached electronically is information from St. Mary's High School & Nardin regarding their upcoming open houses.



ASBESTOS NOTICE

We are notifying you that in accordance with EPA/AHERA (Asbestos Hazard Emergency Response Act) regulations, St. Mary's Elementary School is required to have an asbestos management plan in place. If any parent, teacher or employee wishes to see the plan, a request can be made to the school office where it is filed.

STAY IN THE KNOW



Save the Date: 10/2 15min Early Release Drill

Save the Date: 10/9 No School

Save the Date: 10/12 No School

Save the Date: 10/21 Fall Picture Re-Take Day

Save the Date: 10/28 Progress Report Upload

A	Absences	If your child will be absent, call the main office at 683-2112 by 9:00am. If you are requesting homework to be picked up at the end of the day it must be done at this time. An excuse must accompany your child on their first day back.
	After School Care	After school care is available to all students pre-k through grade 8. Registration forms were in your school registration packet, and are always available on our website or in the main office. Joining our after school care program can happen at any time as needed during the year.
	Attendance Policy	Please review this important policy in our 20-21 handbook which will be distributed in the first weeks of school and is expected to be read & the last page signed off on and returned.
B	Back to School Night*	We are hopeful to bring back our 'Back to School Night' next school year!
	Birthdays	We encourage you to celebrate your child's birthday through our cafeteria. Our kitchen offers a variety of snack options and order forms are available on our website, with different price point options noted. Orders should be submitted a week prior to the date which you would like to celebrate.
	Building Hours	Early drop off is available from 7:00-7:30. Our doors open at 7:30. Students are tardy at 8:10. Pre-K is released at 1:50. Bus & Walker/Parent Pick up dismissal is at 2:15. Any walker/parent pick up not dismissed by 2:30 will await your arrival in our after school care program and regular rates will apply. After school care runs until 6:00.
	Blue Folder Day*	Our weekly NewsNote goes home each Wednesday. In lieu of our reusable blue folders, the information will be stapled for distribution. Please take a moment to review this information each week to stay 'in the know'.
C	Calendar	Our annual calendar is distributed at the start of our school year and is always available on our website. A monthly calendar is also sent home for easy reference in the last NewsNote of the month. An upcoming calendar section is also on the front page of our NewsNote.
	Cameras	For the safety of everyone on campus our school is monitored with closed circuit cameras. Footage can be reviewed for any reason by administration.
	Cell Phones	Students are not allowed to use cell phones during the school day, and they must be turned into their homeroom teacher each morning. In the event of an emergency students may be permitted to utilize the phone in the office. Forgotten homework, athletic equipment/P.E. clothes or musical instruments do not constitute as an emergency.
	Christian Witness	Each month one student per class is chosen to receive the Christian Witness Award. This award is in recognition of a student who has embodied our vision of being "... a visible example of Gospel living".
	Class Parties	Many of our classrooms are Peanut/Tree Nut safe. This means there are to be no home baked goods brought into the classroom. Any food treats must be prepackaged and indicate that they are safe. This includes any/all candy for holiday parties. All items will be checked and approved by the nurse &/or office staff before being allowed to go to the classroom.
	Clubs	We offer a variety of different clubs which will be indicated during morning announcements and in our weekly NewsNote.
D	Dances	Dances are open to our middle school students (gr 6-8) & area catholic schools only. Watch for flyers & information in the NewsNote.
	Dismissal Procedures*	<p>Safety is ALWAYS our top priority!</p> <ul style="list-style-type: none"> - Pre-K dismisses at 1:50 via door #5. There should be NO turning around in any of the driveways along the side of the school building. Drivers must pull all the way around the main lot to get into the pick up line. - Kindergarten-Grade 8 walker/parent pick up begins at 2:30. It will occur at our Parish Center Doors (#11). - Please be prepared to show identification until such a time as the teachers are able to recognize you.

D	Drop-Off Procedures*	<p>If you are dropping your child off in the morning for school please use the following protocol in an effort to keep EVERYONE safe in the parking lot:</p> <p>#1 as you come onto the property continue ALL THE WAY DOWN the drive and pull into the parking lot near the church (just beyond the recycle bins).</p> <p>#2 The section of parking lot closest to the school is ONE WAY and is used for EXITING only!</p> <p>#3 When dropping off your child please pull into the first lane. Students are asked to be on the passenger side of the car to allow for a temperature check by school staff. Staff members are positioned at the front of the building to assist in making sure your child is safe moving through the parking lot.</p> <p>#4 Pre-K Drop off begins promptly at 8:00 at door #5. NO Pre-k students should be dropped off at door #1 between 7:30 - 8:00.</p> <p>#5 The same rules that apply on the street apply in our lot: DO NOT pass a bus with its red flashing lights engaged.</p> <p>#6 If you have ANY need to leave the drivers seat you MUST park in a regular spot and do what you need to do/walk your child(ren) to the door. No parents will be allowed to accompany their child into the building. We will have staff outside during the drop off & dismissal times ensuring rules are followed. SAFETY IS ALWAYS OUR TOP PRIORITY!</p>
E	Email	Email is the best mode of communication between you and your child's teacher.
	Excuse	Students who are absent are required to submit a written note signed by a parent/guardian to their homeroom teacher on their first day back to school.
	Early Dismissal Days	Any/All early dismissal dates are indicated on the annual calendar. Cheektowaga & Alden districts DO NOT provide busing on early dismissal days.
F	Faculty & Staff	A complete listing of SME faculty & staff can be found on the SME website.
	Fundraisers	The support of our various fundraisers ensures the ability to do and provide all that we can for our students! Information regarding all fundraising efforts will be in our NewsNote. We encourage you to participate in any way possible!
G	GYM*	All students, pre-k through 8th grade attend gym class. Students in grades 6-8 are required to change for gym class. Students in grades K-5 will wear their gym clothes on their scheduled gym days.
H	Handbook	Our Parent/Student handbook will be published and distributed in the first weeks of school. The last page is to be signed and returned. We will also publish it on our school website for easy reference.
I	Ice Cream	Catholic Schools Week kicks off with Mass at Noon on 1/31 where our students assist in the mass. At the conclusion of Catholic Schools Week (1/31-2/6/20) we celebrate with an ice cream social and spirit games back here in the school. It is a wonderful time and we encourage you to join in on the fun!
J	Join	Encourage your child to join a club, sport or extra-curricular activity!
K	Keep in touch	If at any time you have any questions/concerns please reach out! We are here for you and are happy to assist in any way possible.
L	Lockers	Lockers are issued to middle school students only. Locks are suggested but not required. Destruction of property is a punishable offence (included but not limited to scratching anything into the paint on the lockers)
	Lost & Found	Located in the cafeteria, all unclaimed items will be donated at the end of each marking period. A reminder will be made prior to the end of each marking period to have students go through the items before they are donated.
	Lunch*	We are proud to offer a delicious hot lunch program! This is available to all students Pre-K through 8th grade. Lunch is \$3.00, with milk and assortment of snacks available a la carte. Lunches are prepay only. A lunch menu will go home with the NewsNote the week before a new month begins and will also be available on our website & through the parent portal.
M	Main Office*	Visitors to the building will be limited to personnel providing therapies (such as speech) to students. No other visitors will be allowed into the main office/school. Students who are late or leaving early will sign in/out from the main office. Messages from home, forgotten lunches and schoolwork can be brought to the main door #1 and office personnel will meet you there to collect any items.

M	Mass*	Each class is assigned to and serves (singing/reading/ushering) at masses throughout the year. This year we will be live streaming Friday Mass into the classrooms. All students will be participating with the service as if they are in the Church celebrating.
N	Nurse	We have a nurse on staff through the district of Lancaster, with her office located in the main office. If your child becomes ill during the day they are able to come down and she will determine if they are able to return to class or must be picked up. All medications must be kept with the nurse.
	Non-Uniform Days	At various times throughout the year we host 'For a Cause/Donation Days' as dress down days. Students should adhere to the uniform policy regarding appropriate attire.
O	Online	All the information you need throughout the year is available on our website smeschool.com. Our weekly NewsNote is also posted to our website as well as emailed to every family.
P	Parking Lot	We cannot stress enough the importance of adhering to the parking lot traffic flow as indicated in the drop off directive. SAFETY IS ALWAYS OUR TOP PRORITY!
	Parent Group	The Home School Association (HSA) is our parent group which runs a variety of events/fundraisers throughout the school year. As a parent, you are already a member of the group. If you are interested in joining the team leaders please contact hsa@smeschool.com. Hands are always welcomed & needed throughout the year.
	Parent Portal	We utilize eSchool for our K-8 students. Parents have the ability to view their child(ren)s gradebook, progress & report cards at any time via the parent portal. You can access the eSchool website through the link available at the bottom of the main page of our website.
	Parent Teacher Conferences*	Please keep your eye on the NewsNote for more information on the format for Parent/Teacher conferences. Conferences will be held in November as indicated on the annual calendar. If at any time you have any concerns about your child(ren) please contact your teacher. Meetings can be set up if/as needed.
	Photographs	Inter-State Photography will be offering both fall & spring photos. All students will be photographed in the fall for our yearbook. Spring photos will only be taken of those students who have purchased a picture package. All photo dates are indicated on the annual calendar.
	Point of Contact Parent	Under the guidance of our HSA, Point of Contact (PoC's) will be the parent who communicates HSA related news and requests onto the class. Although not allowed in the building, they can still offer assistance to the teacher in planning class parties and spearhead the hosting of a one time teacher/staff luncheon per grade level. Information will go out at the start of the school year to sign up. More information will come on this new role and how to volunteer for your child's class.
	Progress Reports	All progress & report card uploads are indicated on the annual calendar in purple.
Q	Questions	If at any time you have any questions/concerns please reach out! We are here for you and are happy to assist in any way possible. The main office number is 683-2112.
R	Report Cards	All progress & report card uploads are indicated on the annual calendar in purple.
	Riding the bus with a friend	Students wishing to ride the bus home with a friend must have a note from both parents (the sender & the receiver). It is the policy of each school district that they cannot transport a student outside of their district. For example: You live in Lancaster & your friend lives in Depew, the office is contacting each parent to let them know that their child will be coming home on their own bus and not to their friend's house.
	Room Parents*	See Point of Contact Parent
S	School Closings	In the event of inclement weather SME follows the closings of Lancaster Central School District. We will also post on all three local news stations as St. Mary's Elementary School. A school wide email and alert system will also be engaged.
	Security	Our doors remain locked all day. All visitors must arrive and be buzzed in at door #1 by pressing the button one time. When responding to the intercom it is not necessary to press the button to talk.
	SME Attire	HSA offers SME logo hoodies for sale throughout the year as well as during HSA meetings. Our sports teams also offer apparel shops where you will purchase your jersey and also purchase items to show your school/team spirit. Links to those apparel shops will be advertised in our NewsNote.
	Social Media	Be sure to follow SME on Facebook, we love to show off what we've got going on! We will also post important information & reminders. Not on FB? Every post we make is available on our school website, you can see the entire post without having to sign up.

S	Sports*	We offer many different sports throughout the year and are hopeful for a spring season. A valid physical must be on file with the nurse for your child(ren) to be able to participate. All upcoming sport information will be published in the NewsNote.	
	STREAM	We are very proud of our STREAM program! Students will have the opportunity to choose a STREAM academy and each Friday the last hour of the day is spent in that academy. We showcase our STREAM work during open houses & by participating in the X-STREAM games at St. Joes each year!	
T	Tardy	If your child is late (arrival of 8:10 or later) they must be signed in at the main office and bring a note. If a district bus is late, no note is needed.	
	Teacher Concerns	If you have a concern with a teacher, please contact the teacher directly. Additionally, you may contact our principal via email at Kwitowskik@smeschool.com.	
	Transportation	Busing is available by almost every surrounding district. If you have any questions as to if the district which you reside in transports to SME, you can contact them directly or contact the main office.	
	Tuition	SME offers different ways for families to build their own tuition package and there are many different payment options that can be arranged. If at any time have any questions or concerns regarding your tuition account, please contact Mrs. Jezuit. Tuition payments can be made by cash/check or credit card over the phone.	
U	Uniforms*	Our uniform policy is posted on our website, within our parent/student handbook & was included with your registration paperwork where the last page needed to be signed and returned. Masks are required to be worn and are apart of the uniform policy. Only solid color masks are permitted.	
V	VIRTUS	Every teacher, staff & volunteer (parents and coaches) must be VIRTUS certified. To find out more on this program, please contact the main office.	
	Volunteers	We love our volunteers and hope to be able to offer opportunities this year! Watch the NewsNote for potential opportunities!	
W	Walk-a-Thon	We host two walk-a-thons, one each in the fall & spring. Students are asked to dress in SME logo attire for both. Our fall walk-a-thon is apart of the Catholic Schools Marathon where schools across the area all participate. All funds raised benefit expanding technology opportunities for our students. Our spring walk-a-thon raises money for our STREAM program.	
X	eXtra eXtra, read all about it!	Stay 'in the know' by reading our NewsNote each week. We will have information about all upcoming events as well as showcasing our team sports & more!	
Y	You don't want to miss this!	We host an event just for the Mothers & Sons as well as the Fathers & Daughters. Our talent show in the spring is a wonderful showcase of the many talents of our students!	
Z	Zero Tolerance	We are a bully free zone! Should an issue arise it will be brought to the attention of the principal for appropriate action. We also have a School Resource Officer that visits the school once a week.	
Who to Contact:		Main Office Phone Number: 683-2112	
Principal	Mrs. Kim Kwitowski	kwitowskik@smeschool.com	ext. 124
Administrative Assistant	Mrs. Amanda Kuhn	secretary@smeschool.com	ext. 120
Director of Student Affairs	Mrs. Nancy Jezuit	jezuitn@smeschool.com	ext. 121
Nurse	Mrs. Katie Parker	parkerk@smeschool.com	ext. 128
Advancement	Mrs. Sheila Kierejewski	kierejewskis@smeschool.com	ext. 125
Athletics	Mr. Liam Kelly	athletics@smeschool.com	ext. 313
Kitchen	Mrs. Hadsall & Mrs. Fulciniti	kitchenmanager@smeschool.com	ext. 119

ST MARY'S ELEMENTARY SCHOOL

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Fax: (716) 683-2134

"...visible examples of gospel living"

Letter to Parents for School Meal Programs

Dear Parent/Guardian:

Children need healthy meals to learn. **St. Mary's Elementary** offers healthy meals every school day. Lunch costs **\$3.00**. Your children may qualify for free meals or for reduced price meals. Beginning July 1, 2019, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals and snacks served through the Afterschool Snack Program at no charge.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: St. Mary's Elementary.
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations** or **TANF**, can get free meals regardless of your income. Categorical eligibility for free meal benefits is extended to all children in a household when the application lists an Assistance Program's case number for any household member. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Households with children who are categorically eligible through an Other Source Categorically Eligible designation, as defined by law, may be eligible for free benefits and should contact the SFA for assistance in receiving benefits.
3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Foster children may also be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. Including children in foster care as household members may help other children in the household qualify for benefits. If non-foster children in a foster family are not eligible for free or reduced price meal benefits, an eligible foster child will still receive free benefits.
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail **SME** to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children may be approved as reduced price eligible if your household income is within the reduced-price limits on the Federal Eligibility Income Chart, shown on this letter. Beginning July 1, 2019, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals and snacks served through the Afterschool Snack Program at no charge.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter you got carefully and follow the instructions. Call the school at **683-2112 Ext.119** if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for up to the first 30 operating days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **St. Mary's Elementary, 2 St. Mary's Hill, Lancaster, NY 14086.**
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call 1-800-342-3009.

**2020-2021 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS OR FREE MILK**

REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 23,606	\$ 1,968	\$ 984	\$ 908	\$ 454
2	\$ 31,894	\$ 2,658	\$ 1,329	\$ 1,227	\$ 614
3	\$ 40,182	\$ 3,349	\$ 1,675	\$ 1,546	\$ 773
4	\$ 48,470	\$ 4,040	\$ 2,020	\$ 1,865	\$ 933
5	\$ 56,758	\$ 4,730	\$ 2,365	\$ 2,183	\$ 1,092
6	\$ 65,046	\$ 5,421	\$ 2,711	\$ 2,502	\$ 1,251
7	\$ 73,334	\$ 6,112	\$ 3,056	\$ 2,821	\$ 1,411
8	\$ 81,622	\$ 6,802	\$ 3,401	\$ 3,140	\$ 1,570
*Each Add'l person add	\$ 8,288	\$ 691	\$ 346	\$ 319	\$ 160

How to Apply: To get free or reduced price meals for your children carefully complete one application following the instructions for your household and return it to the designated office listed on the application. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for any household member, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number or check the box if the adult does not have a social security number. **An application for free and reduced price benefits cannot be approved unless complete eligibility information is submitted, as indicated on the application and in the instructions.** Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application. No application is necessary if the household was notified by the SFA their children have been directly certified. If the household is not sure if their children have been directly certified, the household should contact the school.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year and up to 30 operating days into the new school year (or until a new eligibility determination is made, whichever comes first). You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Reduced Price Eligible Students: **Beginning July 1, 2019, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals and snacks served through the Afterschool Snack Program at no charge.**

In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or disability

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities of such individual, a record of such an impairment or being regarded as having such an impairment. Major life activities include but are not limited to: functions such as caring for one's self, performing manual tasks,

seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working. You must request meal modifications from the school and provide the school with medical statement from a State licensed healthcare professional. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical statement must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Reapplication: You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely,

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, complete only one application for your household using the instructions below. Sign the application and return the application to _____.

If you have a foster child in your household, you may include them on your application. A separate application is not needed. Call the school if you need help: _____. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) Enter the total number of household members in the box provided. This number should include all adults and children in the household and should reflect the members listed in PART 1 and PART 3.
- (4) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. **If you listed a SNAP, TANF or FDPIR number, a social security number is not needed.**
- (5) An adult household member must sign the application in PART 4.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.
This institution is an equal opportunity provider.

2020-2021 Application for Free and Reduced Price School Meals

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below**. Call **683-2112 Ext.119**, if you need help. Additional names may be listed on a separate paper.

Return Completed Applications to: **St. Mary's Elementary**
2 St. Mary's Hill
Lancaster, NY 14086

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. **Skip to Part 4, and sign the application.**

Name: _____ CASE #: _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

Total Household Members (Children and Adults)

*Last Four Digits of Social Security Number: XXX-XX-__ __ __ __

I do not have a SS# ☐

*When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____ Home Address: _____

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or Latino

Race (Check one or more): ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Island ☐ White

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
 Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

☐ SNAP/TANF/Foster

☐ Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____

☐ Free Meals ☐ Reduced Price Meals ☐ Denied/Paid

Signature of Reviewing Official _____ Date Notice Sent: _____

SEPTEMBER 2020

Child lunches are \$3.00. Adult lunches are \$4.25. All students must take, at the least, three of the five offered components to meet the requirements of a full lunch. Fresh fruits/vegetables are offered daily, when available. If you have any questions, please call the kitchen manager at 683-2112 x119. Thank you for your participation.



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7 Labor Day	8 <i>Get a Good Night's Sleep....Tomorrow is going to Be Great!</i>	9 Popcorn Chicken Tater Tots, Peas Fruit & Milk	10 Chicken Salad Wrap Carrot Stix, Coleslaw Fruit & Milk	11 Cheese Pizza Romaine Salad Broccoli, Fruit & Milk
14 Cheeseburger Tater Tots, Mixed Veg Fruit & Milk	15 Taco Pizza Corn, Bean Salad Fruit & Milk	16 Goulash Broccoli, Cauliflower Fruit & Milk	17 Chicken Caesar Salad w/Breadstick Peas, Fruit & Milk	18 Mozzarella Sticks Cucumber Salad Carrots, Fruit & Milk
21 Breakfast Pizza Hash Brown Patty Fruit, Juice & Milk	22 Sloppy Joes Baked Beans, Corn Fruit & Milk	23 Popcorn Chicken Carrot Sticks w/Ranch Broccoli, Fruit & Milk	24 Chicken Souvlaki w/Pita Tomato Soup Fruit & Milk	25 Calzones Romaine Salad Peas, Fruit & Milk
28 Chicken Patty on Bun Green Beans, Carrots Fruit & Milk	29 Nachos Grande Corn, Bean Salad Fruit & Milk	30 Baked Ziti W/Meatballs Romaine Salad Broccoli, Fruit & Milk		
A la Carte Milk is \$0.50, and purchases may be prepaid for your convenience!	<div> Daily Alternate Lunch Options: <i>Each alternate includes choice of veggies, fruit & milk.</i> </div> <div> B – Julienne Salad with Whole Grain Muffin C – Yogurt Parfait with Mixed Berries, Granola, Whole Grain Muffin D – Sunbutter & Jelly Sandwich on Whole Grain Bread and a Cheese Stick E – Deli Turkey Sandwich on Whole Grain Bread with Cheese, Mayo and/or Mustard F – Deli Ham Sandwich on Whole Grain Bread with Cheese, Mayo and/or Mustard </div>			

Menu is subject to change.

Our Mission	All dishes are made fresh daily with only the best produce, quality proteins and low fat dairy. We limit processed foods and pre-packaged entrees. Many, if not most, menu items have minimal ingredients and are prepared from scratch. Students and Staff can choose from a variety of Daily Alternate Choices, as well as the Main Entrée. We hope your child finds many favorites, and looks forward to the lunch we serve. As always, we appreciate your support, welcome your input and look forward to seeing you in the Lunch Line! Tracy Hadsall & Jenny Fulciniti
Lenten Alternates	Please make note of the changes made to the available Alternate Lunch Choices during Lent. Julienne Salad, Turkey & Ham Sandwiches will not be available on Fridays during the Season of Lent. Garden Salad with Hard Boiled Egg, Egg Salad Sandwich on WG Bread and Tuna Fish Sandwich on WG Bread with Cheese are offered as Meatless Alternates on Fridays, as well as Yogurt Parfait and Sunbutter & Jelly.
Did you know	When we serve juice with our breakfast entrees, it counts towards our vegetable requirement. Carrots, kale, broccoli, sweet potatoes, as well as apples and pears can be found in the list of ingredients for our Dragon Punch and Wango Mango Juice. The kids love 'em, and you can too, knowing that they are getting a healthy dose of veggies and fruits all in one serving!
Snacks	Snacks are sold daily! \$0.50 Baked Chips, etc. & Ice Cream! Granola Bars, too! Please note, Snack Sales do not begin until mid-September!
Milk	Milk is sold a la carte for \$0.50. You may prepay for your child/children's daily milk purchase.
Baked Pasta & Meatballs	Whole Grain Pasta Baked with Marinara Sauce, Mozzarella Cheese and Mini Meatballs
Breakfast Pizza	Whole Grain Pizza Crust topped with Eggs, Cheddar & Mozzarella Cheeses and Real Bacon Crumbles
Calzones	Whole Grain Pocket with Marinara Sauce and Ricotta & Mozzarella Cheeses
Cheese Pizza	Whole Grain Pizza Crust with Tomato Sauce and Low Fat Mozzarella
Cheeseburger	Hamburger Patty on Whole Grain Bun with Cheese, Condiments on Side
Chicken Caesar Salad	Romaine Lettuce topped with lightly seasoned Grilled Chicken Breast, Real Crumbled Bacon, Whole Grain Croutons, Grated Parmesan Cheese and Caesar Dressing
Chicken Patty Sandwich	Whole Grain Breaded Chicken Patty baked and served on a Whole Grain Bun, with optional Lettuce, Onion, Tomato, & Condiments
Chicken Salad Wrap	Grilled Chicken mixed with Mayonnaise and Romaine Lettuce in a Whole Grain Wrap
Chicken Souvlaki	Boneless, Skinless, marinated Chicken Breast grilled and served with fresh Vegetables (sweet peppers, onions, romaine), Feta Cheese and Greek Dressing; served as either an open salad, or stuffed into a Whole Grain Pita Pocket
Goulash	Whole Grain Pasta, Hamburger Meat, chopped Green Peppers & Onions mixed with Marinara Sauce
Mozzarella Sticks	Whole Grain Breading over Mozzarella Cheese, baked and served with Marinara Sauce
Nachos Grande	Lean Ground Beef spiced with Taco Seasonings, served hot over Whole Grain Tortilla Chips, topped with melted Mild Cheddar Cheese Sauce, with Optional Salsa, Sour Cream and or Hot Sauce
Popcorn Chicken	Whole Grain Breaded Popcorn Chicken Bites baked to a tasty Crunch! Served with Optional BBQ Sauce
Sloppy Joe	Ground Hamburger mixed with Sloppy Joe Sauce on a Whole Grain Bun
Taco Pizza	Whole Grain Pizza Crust topped with Taco Beef, Cheddar & Mozzarella Cheese, topped with Shredded Lettuce, Sour Cream & Taco Sauce

Prepayment Guidelines for Student Lunches at St Mary's Elementary

1. The upcoming lunch menu is always posted on the SME Website by the last Wednesday of the month. Once you look over the menu, you may decide to prepay for as many or as few lunches as you wish. As a note, if you were to prepay for 20 lunches, you receive your 21st lunch for FREE!
2. A check or cash may be sent with your child/children in an envelope clearly labeled with 'Name, Amount Enclosed, and Number of Lunches Paying For.'
3. The Kitchen will then record how many Prepaid Lunches are available for your student(s), and will be marked accordingly. We will track your account(s) as the lunches are used and the account is depleted.
4. Even if the account balance is at zero, no child will ever go without a lunch. A Notice of Account will be sent via e-mail to indicate that the account needs to be replenished.
5. We also allow for a la carte milk to be prepaid. We will record and track daily milk purchases, just as we do for lunches. Simply send in a clearly marked envelope with your 'Name, Amount Enclosed, and Number of Milk Purchases Paying For.'
6. Any questions regarding the SME Lunch Program, contact us at kitchenmanager@smeschool.com, or 683-2112 extension 119 during school business hours.

Our snack sales will not begin until mid-September. Prepayment options for this program will be established in the coming weeks. Stay tuned to the SME Website for information.

Thank you for your support of our school lunch program! We love our Customers!

<i>Lunches</i>	<i>Cost</i>	<i>Lunches</i>	<i>Cost</i>	<i>Lunches</i>	<i>Cost</i>	<i>Lunches</i>	<i>Cost</i>
1	\$3.00	11	\$33.00	21	\$63.00	31	\$93.00
2	\$6.00	12	\$36.00	22	\$66.00	32	\$96.00
3	\$9.00	13	\$39.00	23	\$69.00	33	\$99.00
4	\$12.00	14	\$42.00	24	\$72.00	34	\$102.00
5	\$15.00	15	\$45.00	25	\$75.00	35	\$105.00
6	\$18.00	16	\$48.00	26	\$78.00	36	\$108.00
7	\$21.00	17	\$51.00	27	\$81.00	37	\$111.00
8	\$24.00	18	\$54.00	28	\$84.00	38	\$114.00
9	\$27.00	19	\$57.00	29	\$87.00	39	\$117.00
10	\$30.00	20	\$60.00	30	\$90.00	40	\$120.00



Dear SME Families,

The theme of this fall's Scholastic Book Fair is the "Book Fair Time Machine", and don't we all wish that we could move past all of this uncertainty! Our fall fair will again be an **ONLINE** only fair, and you're invited to shop our Scholastic Book Fair from **September 23 through October 7**. All purchases benefit our school and connect kids with new books, favorite characters, complete series, and more. Help SME reach its goal of \$2000 in sales!

You'll love the NEW option to shop for **Book Fair exclusives** directly from the interactive booklist and enjoy these special online shopping features:

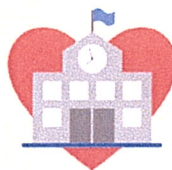
- Over 6,000 items, including new releases, best sellers, and value packs
- All orders ship **direct to home**
- **FREE shipping** on book-only orders over \$25*
- All purchases **support our school** and earn 25% in rewards
- Pre-Order the **NEW** Diary of a Wimpy Kid book: The Deep End, coming 10/27!

Starting September 23rd, visit our Book Fair Homepage and click "Shop Now" to get started:
<https://www.scholastic.com/bf/fall2020>

Happy reading,

Bernadette Bookmiller
SME Bookfair Chair

*Free standard shipping is available on book-only orders of \$25 or more, after all discounts are applied. Free standard shipping (books) must be selected during checkout. Orders containing products other than books are not eligible for this shipping promotion.



SCHOLASTIC
BOOK FAIRS®

KK

CHIAVETTA'S

BAR - B - QUE CHICKEN

Chiavetta's Chicken BBQ

@

St Mary of the Assumption

(1 St Mary's Hill / Lancaster NY 14086)

Sunday

September 27th, 2020

12pm – 4pm*

*End time could be earlier if meals are all sold before 4pm

Meal (1/2 Chicken and two sides) Pre-Sale: \$10 / Day of: \$12

Must pay for pre-sale tickets by 9/26/2020

Pre-Order Options:

- **Mail Check (payable to St Mary of the Assumption) with the amount for the total number of pre-ordered meals. Your returned receipt will be your pick-up 'ticket'**
 - o **Address: 1 St Mary's Hill / Lancaster, NY 14086**
 - o **We will use the name/info from your check to designate the pre-ordered name**
- **For other pre-payment options (Venmo, PayPal, etc) or for any questions, please call (716) 253-7880**

St Mary of the Assumption
1 St Mary's Hill
Lancaster, NY 14086

THANK YOU FOR YOUR SUPPORT!

St Mary's Elementary School
2 St Mary's Hill
Lancaster, NY 14086

Take-Out
ONLY

Curbside Pick-up

Only 800 meals
will be sold!
Pre-order today

School Effectiveness Team

SET

Since 1998, St. Mary's Elementary teachers, administration, and parents have been participating in school-based planning and shared decision-making.



St. Mary's Elementary School Effectiveness Team

2 St. Mary's Hill
Lancaster, NY 14086
Phone: 716-683-2112
Email: set@smeschool.com



School Effectiveness Team

SET to go Effecting Change

St. Mary's Elementary School



Email: set@smeschool.com



School Effectiveness Team



School
Effectiveness
Team

What is SET?

Established in 1998 in response to parental concerns, SET works to gather information in order to identify

strengths, and areas of improvement regarding the 12 characteristics of an effective school. SET acts as an avenue of communication for suggestions, ideas, and concerns raised by parents, faculty, staff, and students. SET members skillfully blend diverse experiences and viewpoints into wise, effective decisions for St. Mary's Elementary School.

Characteristics of an Effective School

1. Has a clearly defined Catholic identity.
2. Maintains a positive school climate.
3. Has an established planning process.
4. Has clearly defined academic goals.
5. Has clearly defined curricula.
6. Has an established system of monitoring student progress.
7. Maintains teacher/staff effectiveness.
8. Allows for parent and community involvement.
9. Has strong and competent administrative leadership.
10. Allows for student responsibility and participation.
11. Provides rewards and incentives.
12. Maintains order and discipline.

Who is on SET?

SET is a team of parents, administration, faculty, and that meets once each month for the students of their school. The purpose of SET is to improve student life and learning. This group operates under the philosophy that our school is working toward continual improvement in all areas.

What topics can SET discuss?

Topics that are educational in nature, academics, programming, procedures and operations of the school, and overall well-being and climate of students, staff, and school are appropriate for SET. Some items that are not appropriate topics include confidential matters of personnel or students and items that are out of the control of the school.

Anyone can bring forth an issue for SET to discuss. If you have a concern that you would like to bring forward to SET, complete the issue form provided .

Research supports a strong partnership between home and school. Not only is it good practice, but it is the right thing for our students. WE all want to work to make St. Mary's Elementary School the best school it can be for our students. If you have any questions, please let us know.

Thank you for your support.

St. Mary's Elementary School SET ISSUE FORM

Please state your idea/issue/concern/proposal: _____

Recommendations: for solution/outcome: _____

Submitted by: _____

Phone: _____

Date: _____

Please return this form to the school office in an envelope marked SET Mailbox or email your concern to set@smeschool.com.





--- ATTENTION PARENTS ---

St. Mary's Elementary School 2020-2021 Family Directory

Each school year, the SME School Effectiveness Team (SET) publishes the Family Directory of all families who belong to St. Mary's Elementary School.

- ✓ Need to know the phone number of your child's teacher? *It's in there.*
- ✓ Looking for addresses of classmates to send party invitations? *They're in there.*
- ✓ Like to see your name in print? *You'll find it.*

The directory lists all the students sorted by grade, and includes their name, the names of their mother and father, address, phone number, and e-mail address. All of the information is taken directly from the school registration database. However, we understand that not everyone may want their personal information included in the directory. Please use this form to select what information you do NOT want included in the family directory, or to give us permission to include your information.

NOTE: a non-response will also be taken as you do NOT want to list any information, therefore you will NOT be included in the directory.

**PLEASE INDICATE YOUR PREFERENCE BELOW
AND RETURN THIS FORM BY Wednesday, September 30, 2020.**

Family Name: _____

- ☐ CHECK HERE IF: I agree to have our information in the directory. However, please do **NOT** include

((Please circle what you **do not** want included))

Address

Phone Number

E-mail Address

Father's Name

Mother's Name

- ☐ OR CHECK HERE IF: I **DO** agree to **INCLUDE ALL** of the information mentioned above

Parent Signature: _____

Proactive. Prepared. Protected.

As our students, faculty & staff begin
the 2020-21 school year.



ST. MARY'S HIGH SCHOOL
LANCASTER • NEW YORK

142 Laverack Avenue, Lancaster, NY 14086



You're Invited!

2020 is a different year ... so this will be a different

OPEN HOUSE ...





During these unprecedented times, we have adapted how we will bring the St. Mary's experience to you. This year, we are offering:

- Contactless preregistration at **smhlancers.org**
- Reserved time slots for the potential SMH student and up to 2 adult guests
- Tours of the building in a controlled environment with limited capacity, required face coverings and frequent sanitization
- Health screening questions to be completed via email 1-2 days prior to your arrival on campus
- Self-contained informational packets to review at your leisure

For further information and updates, please visit **smhlancers.org/open-house-2020**.

PLEASE JOIN US FOR OPEN HOUSE



September 16, register for 7 PM

September 19, register for 1:30 PM

September 22, register for 5:30 PM or 7 PM

Why St. Mary's ...

St. Mary's is preparing our students for college and life beyond the classroom. Every student is equipped with the aptitude and sense of moral character from a St. Mary's education to become a leader in their ever-changing world.

CLASS OF 2025



Admissions Season **KICKOFF**

Sunday, October 4 from 11 am - 2 pm

Please join us for a drive-through kickoff to celebrate the start of the admissions season. 8th grade girls and their families are invited to drive-through our Cleveland Avenue campus to receive admissions information and Nardin gifts.

Pre-registration is required at nardin.org/apply

Virtual OPEN HOUSE Sunday, October 4th at 7 pm

After our kickoff celebration, Nardin will launch our Virtual Open House. Explore Nardin's campus virtually and learn about the tradition, innovation and merit of an exceptional Nardin education. A link to Nardin's Virtual Open House will be emailed to all kickoff registrants.

Virtual GATOR GUIDES (2020 SHADOW PROGRAM)

8th grade girls will be paired with a student ambassador from the Junior or Senior class to get a glimpse of what life is like as a part of the Nardin community. Students will connect with their ambassador via Zoom, email and text to learn more and have their questions answered.

Virtual EXPERIENCE NARDIN Saturdays from 10 am – 12 pm: October 10, 17 & 24

8th grade girls are invited to experience Nardin through a series of fun and interactive Zoom classes where they will have the chance to meet Nardin faculty and future classmates. Sign up for one Saturday or for all! These programs are free and pre-registration is required. Space is limited, so please sign up early.

Virtual ENTRANCE EXAM REVIEW COURSE

**Saturdays from 9 am - 12 pm:
October 31, November 7 & November 14**

In preparation for the Catholic High School Entrance and Scholarship Exam on Saturday, November 21, a review course will be offered remotely via Zoom for 8th grade girls only. Space is limited, so please sign up early. Cost: \$100 (review book included)

Virtual ENTRANCE EXAM Saturday, November 21 from 9 am - 12 pm

Nardin will hold the Catholic High School Entrance and Scholarship Exam virtually. Students should register for the exam at their first choice school.

**Pre-registration is required
for all events. Scan the code
or visit nardin.org/apply**

